

Red Cover Food Feature Submission Form

PLEASE NOTE: You MUST complete this form and return it with all submissions.
Please type or print the information clearly in capital letters. If we cannot read your writing or the form is incomplete it will be sent back to you.
When asked 'yes' or 'no', please *circle* or *delete* as appropriate.
Please remember to sign the bottom of this form.

Photographer:	Date Photographed:
----------------------	---------------------------

Writers Details

Writers Name:			
Phone/Fax:		Email:	

* Please ask the writer to e-mail the text as a PC format word document info@redcover.com *

Was the feature produced by the writer (i.e. did he/she arrange the shoot)?	YES / NO
Does the writer know the feature is being submitted to Red Cover?	YES / NO
Did you ask the writer to write the text? Or did the magazine?	PHOTOGRAPHER / MAGAZINE
Does the writer own the copyright to their text?	YES / NO
If YES, how would you like the commission to be split with the writer (e.g. 50 / 50)?	
If NO, should Red Cover arrange an in-house journalist to write this? (the fee will not be charged to you)	YES / NO
Is the writer also the stylist?	YES / NO
If not, is there also a stylist involved who needs to be credited?	YES / NO

Please give stylists details:	Name:	
--------------------------------------	--------------	--

Phone:		Email:	
---------------	--	---------------	--

Owners Details (only complete if applicable)

Owners Name:			
Occupation:		Nationality:	
Town/Village:		Country:	

Does the owner know the feature is being submitted to Red Cover?	YES / NO
Do you need to get the owner's permission prior to a sale?	YES / NO

IMPORTANT – Please include quantity of images submitted:	
---	--

Additional Information (if applicable)

Type of Feature <small>(please circle one):</small>	Entertaining	Home Cooking	Restaurant	Hotel	Other (please specify):
---	---------------------	---------------------	-------------------	--------------	--------------------------------

Where was the feature shot?	
------------------------------------	--

Credit Chef/Cook	YES / NO	Please give details:	
Credit Restaurant	YES / NO	Please give details:	
Credit Hotel/B & B	YES / NO	Please give details:	
Credit Celebrity	YES / NO	Please give details:	

Is there anyone else we should credit? <small>(Please give details):</small>			
--	--	--	--

Do you have a Property Release?	YES / NO	Do you have a Model Release?	YES / NO
--	----------	-------------------------------------	----------

Are there any restrictions? <small>(Please give details):</small>			
---	--	--	--

Do the restrictions also apply to single image sales?	YES / NO
--	----------

History of Sales

Magazine	Country	Rights Sold	Publication Date	Any Exclusivity?	Comments

I confirm that the above information is correct and that I own the copyright to the images.

SIGNED:..... **DATE:**.....

Office Use Only:	Submission Code:	Feature Code:
-------------------------	------------------	---------------